UNITED STATES BANKRUPTCY COURT EASTERN DISTRICT OF LOUISIANA

Application for Accountant Password for Electronic Case Filing System

I,	, understand that by submitting this application and
supplements and/or amendments thereto and the	_, understand that by submitting this application and court's order authorizing electronic case filing, and e rules promulgated for the court's ELECTRONIC allowing information as a condition of receiving my
(Please Pr	rint or Type)
Name:	
Firm Name:	
Address:	
Telephone #:	FAX#:
Internet eMail Address for Service:	
Date ECF Training Completed:	
Place of ECF Training (please list city and district	t):
I have read and understand the following rules:	

- 1. I will employ the Electronic Case Filing System for cases filed in the United States Bankruptcy Court for the Eastern District of Louisiana.
- I will meet all hardware and software requirements promulgated by the court for system use. I understand that the current minimum requirements for filing documents are: a personal computer running a standard platform (Windows 95, 98, NT, 2000, XP, Macintosh), an Internet provider, Netscape Navigator 4.7 or higher or Microsoft Internet Explorer 5.5 or higher, Adobe Acrobat Exchange 3.01 or higher to convert wordprocessor format documents to portable document format (PDF) and a document scanner.
- 3. Each use of my password for filing documents will meet the requirements of Rule 9011 of the Federal Rules of Bankruptcy Procedure. I understand that the use of my password constitutes my signature on the document being submitted.

- 4. Inasmuch as the combination of my identification with my password constitutes my signature, I agree to protect and secure the confidentiality of my password. Therefore, if I have reason to believe that my password has been compromised, it is my responsibility to immediately notify the court in writing. Moreover, it is also my responsibility to immediately inform the court of any change in my address, telephone, fax or E-Mail address.
- 5. I understand that the issuance of a password to me constitutes a waiver of conventional service pursuant to the court's electronic case filing general order. I agree to accept a Notice of Electronic Filing by hand, facsimile, first class mail or authorized E-Mail in lieu of conventional service. Moreover, I will endeavor to use the automatic E-Mail notification feature of the Electronic Case Filing System wherever feasible.
- 6. Notwithstanding No. 5 herein, in cases wherein service of documents filed electronically is required to be made on the United States and its agencies, corporations or officers, full compliance with Rules 2002(j) and 7004(b)(4), (5) and (6) of the Federal Rules of Bankruptcy Procedure is required.

Date:	
	Applicant Signature

Please return to: Systems Department

Attn: ECF Accountant Registration United States Bankruptcy Court 500 Poydras Street, Suite B-601 New Orleans, Louisiana 70130